



St. Francis' College

Alcohol, Smoking and Vaping Policy

Introduction

The 'College' refers to all the staff and pupils of the Prep Department and Senior School which includes Early Years Foundation Stage (EYFS), Pre-Prep (Key Stage 1), Prep (Key Stage 2), and Senior School (Key Stages 3-5).

This policy is intended to inform staff, pupils and parents.

Alcohol

Legislation prevents the sale of alcohol to those under the age of 18 and stipulates that individuals over 16 can only consume alcohol within very clearly defined circumstances. The following regulations about serving alcohol are to be adhered to by employees of St. Francis' College. These are put in place in order to protect both the pupils and members of staff.

The Regulations

- No pupil below the Sixth Form is allowed to drink alcohol.
- Pupils may not, regardless of age, purchase alcohol from off-licences or shops whilst attending College (eg during normal school hours in term time or on a school trip).
- Pupils may not bring alcohol into College under any circumstance other than a parental donation for a raffle.
- Sixth Form pupils may only drink beer, cider or wine as part of a social event where a substantial meal is served and is eaten with a knife and fork. Crisps, nuts and light snacks do not qualify as a substantial meal.
- If alcohol is to be served at any event outside the Dining Room, JCR, Library or Board Room the Bursar as Premises Supervisor must be consulted in the first instance.
- Soft drinks must be made available as an alternative to alcohol at all College social occasions.
- Pupils must remember at all times that they are ambassadors for the College.

Trips Abroad

On trips abroad staff should ensure that pupils adhere to the laws relating to the consumption of alcohol applicable in the country being visited and where appropriate, with parental permission.

However, pupils under the age of 16 should never be allowed to buy or consume alcohol. Those permitted to consume alcohol may not purchase or consume fortified wine or spirits. If pupils become intoxicated then they are automatically in breach of the College rules.

Notes for Members of Staff

If it is considered by a member of staff that a pupil has consumed too much alcohol, the Head or DSL must be informed immediately and, if necessary, medical assistance or advice sought.

Disregarding these rules, or allowing pupils to drink too much alcohol is a serious disciplinary matter. Offering spirits, or allowing pupils to drink spirits, is a very serious disciplinary matter.

Smoking (includes tobacco and vaping products)

- It is not permitted to smoke/vape either cigarettes or any other material in College buildings or in College grounds.
- Any pupil in uniform who is off College premises, for whatever reason, is deemed to be ‘in College’. This standard also applies to Boarders and Sixth Form while in the care of the College.
- Pupils are not permitted to bring cigarettes/vaping products into College or purchase them on a school trip, regardless of age.
- Pupils may not supply any other pupil with cigarettes/vaping products.
- Any cigarettes/vaping products found will be confiscated.
- Any pupil caught smoking/vaping will as a first offence be given a detention and a letter will be sent home to parents.
- Subsequent offences will be dealt with more seriously and three offences will merit a temporary exclusion from the College.
- Any offence following this will bring into question the pupils ability and willingness to be part of the St. Francis’ community.

Related Policies / Documents

Behaviour and Discipline Policy
Pastoral Care Polucy
Safeguarding Policy

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| Written By | Deputy Head |
| Reviewed By | Head |
| Effective From | September 2022 |
| Next Review Due | September 2024 |